


NICHOLLS STATE UNIVERSITY
PURCHASING DEPARTMENT
PO BOX 2052 University Station
104 Elkins Hall
Thibodaux, La 70310
Phone No. (985) 448-4038
Fax No. (985) 448-4921
EO/AA Employer, M/F/H/V

BID NO. **SB01513**

Date: **November 10, 2009**

INVITATION, BID AND ACCEPTANCE

INVITATION: Sealed bids, subject to the conditions herein stated and attached hereto, will be received at this office until **3:00 P.M. on December 04, 2009** and then publicly opened for furnishing the items and/or services as described below for Nicholls State University.

Signed 
Terry G. Dupre
Director of Purchasing

The right is reserved to reject all or part of your offer as well as to cancel this entire solicitation

DESCRIPTION

"Procurement of Security Cameras".....

INSTRUCTIONS: YOUR BID IS TO BE MADE ON THE ATTACHED FORM AND RETURNED WITH THIS "INVITATION" IN THE ENCLOSED ENVELOPE. 2. The University cannot accept bids or alterations by wire, phone or facsimile. 3. **ALL PRICES ARE TO BE QUOTED COMPLETE AND F.O.B. NICHOLLS STATE UNIVERSITY, THIBODAUX, LA.** 4. All prices assumed firm unless otherwise stated. 5. Any bid received after bid closing time will be returned unopened. 6. **As a state agency, the University is NOT liable for state sales tax inacted by the State Legislature and in effect at the time of issuance of the order.** 7. Do not include federal excise tax unless requested. 8. Unless otherwise specified all bids shall be binding for 30 calendar days from date of bid opening. 9. **FAILURE TO SIGN IN INK WILL BE CAUSE FOR BID NOT TO BE CONSIDERED.** 10. Additions for packing or other items not quoted will not be allowed.

BIDDER SHALL FILL IN ALL BLANK SPACES

Terms will be _____ and shipment will be made within _____ days of receipt of order.

BID

In compliance with the above invitation for bids and subject to the conditions thereof, the undersigned offers and agrees if this bid be accepted within _____ days from the date of opening to furnish any or all of the items (or sections) at the price set opposite each item (or section). (In case of a continuing contract this price shall remain in effect until _____.)

Bidder _____

Signed _____

Address _____

Title _____

Phone (____) _____

Email _____

Fax (____) _____

Date _____

Acceptance by NICHOLLS STATE UNIVERSITY, THIBODAUX, LOUISIANA

Accepted as to items numbered _____

Signed _____

Purchasing Office

P.O. Box 2052
Thibodaux, LA 70310
985.448.4038
Fax: 448.4921

NICHOLLS
STATE UNIVERSITY

November 10, 2009

PUBLIC NOTICE INVITATION TO BID

Sealed bids will be received by the Purchasing Department, NICHOLLS STATE UNIVERSITY, Thibodaux, La.
On, **December 04, 2009 at 3:00 P.M.** for:

"Bid Number SB01513 – Procurement of Security Cameras"

At which time and place the bids will be publicly opened and read aloud. Any bid received after closing time will be returned unopened.

Copies of the specifications are on file in the Office of the Director of Purchasing, NICHOLLS STATE UNIVERSITY, Thibodaux, LA. The specification may also be obtained in electronic format by visiting the State of Louisiana, Office of State Purchasing, LaPAC Web Site, <http://wwwprd.doa.louisiana.gov/osp/lapac/pubmain.asp>

No bid may be withdrawn after the scheduled closing time for receipt of bids for at least thirty (30) days.

The University reserves the right to reject any or all bids, and to waive any informalities.

Evidence of authority to submit the bid shall be required in accordance with R.S. 38:2212(A)(1)(C) and/or R.S. 39:1594(C)(2) (D).

An Equal Opportunity Employer.

NICHOLLS STATE UNIVERSITY
THIBODAUX, LOUISIANA



TERRY G. DUPRE
Director of Purchasing

TO BE RUN: November 17, 2009

TO BE OPENED: December 04, 2009

**STATE OF LOUISIANA
NICHOLLS STATE UNIVERSITY
THIBODAUX, LOUISIANA**

The Nicholls State University (NSU) Purchasing Department will receive sealed bids until 3:00 P.M. on the bid opening date specified in the solicitation document. No bid responses will be considered by the NSU Purchasing Department received after 3:00 P.M. on the date specified. Beginning at that time, bids shall be publicly opened and read aloud to those present in the NSU Purchasing Department.

Mail address: Nicholls State University
Purchasing Department
P. O. Box 2052
Thibodaux, LA 70310

Delivery: Nicholls State University
Purchasing Department
906 East First Street
Room 104 Elkins Hall
Thibodaux, LA 70301

Bids submitted are subject to LA R.S. 39:1551-1736; Purchasing Rules and Regulations; Executive Orders; General Conditions; any Special Conditions; and Specifications listed in the solicitation document.

The purpose of this solicitation is to set forth the requirements and specifications of Nicholls State University. The contents of this solicitation and the Bidder/ Vendor/ Contractor's bid response shall become contractual obligations if a contract (purchase order) ensues.

INSTRUCTIONS TO BIDDERS

- 1) **Bid Forms:** All written bids, unless otherwise provided for, must be submitted on, and in accordance with, forms provided, properly signed in ink by an authorized representative of the bidding entity. Bid prices shall be typewritten or in ink. Bids submitted in the following manner will not be accepted: (1) bid contains no signature indicating intent to be bound; (2) bid filled out in pencil; (3) photocopy of bidder's signature; and (4) bid sent by facsimile equipment. Price alterations to bid responses received before bid opening time will be considered provided the written price alteration has been received and time-stamped before bid opening time. Any other alterations of the bid response form or foreign conditions attached thereto may cause rejection of the bid response without further consideration.
- 2) **Special Envelope:** To assure consideration, all bids should be submitted in the special bid envelope if furnished for that purpose. In the event bid contains bulky material, the special bid envelope should be firmly affixed to the mailing envelope.
- 3) **Standard of Quality:** Any product or service bid shall conform to all applicable Federal and State laws and regulations and specifications contained in the solicitation document. Unless otherwise specified in the solicitation document, any manufacturer's name, trade name, brand name, or catalog number used in the specifications is for the purpose of describing the quality level and characteristic required. Bidder should specify the brand and model number of the product offered in his bid. Bids not specifying brand and model number shall be considered as offering the exact products specified in the solicitation document.
- 4) **Descriptive Information:** Bidders proposing an equivalent brand or model should submit with the bid response information (such as illustrations, descriptive literature, technical data) sufficient for the University to evaluate quality, suitability, and compliance with the specifications of the solicitation document. Failure to submit descriptive information may cause bid to be rejected. Any change made to a manufacturer's published specification submitted for a product shall be verifiable by the manufacturer. If item(s) bid does not comply with specifications (including brand and/or product number), bidder should state in what respect the item(s) deviate. Failure to note exceptions on the response form will not relieve the successful bidder(s) from supplying the actual products requested.
- 5) **Bid Opening:** Bidders may attend the bid opening, but no information or opinions concerning the ultimate contract award will be given at the bid opening or during the evaluation process. Bids may be examined 72 hours after request is made. Information pertaining to completed files may be secured by visiting the NSU Purchasing Department during normal working hours. Written bid tabulations will not be furnished.
- 6) **Louisiana Preference:** Preference is hereby given to products produced, manufactured, harvested, grown or assembled in Louisiana which are equal in quality to products produced, manufactured, harvested, grown or assembled outside of Louisiana. The bidder shall state his right to claim the ten percent (10%) preference in his bid response on the form provided and the bidder should state the respective Louisiana location where each qualifying item is produced, manufactured, harvested, grown or assembled.
- 7) **Signature Authority:** In accordance with LA Revised Statute 39:1594 (Act 121), the person signing the bid must be: (1) A current corporate officer, partnership member or other individual specifically authorized to submit a bid as reflected in the appropriate records on file with the Secretary of State; or (2) An individual authorized to bind the vendor as reflected by an accompanying corporate resolution or affidavit. By signing the bid, the bidder certifies compliance with the above.

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GENERAL CONDITIONS

The NSU Purchasing Department reserves the right to award items separately, grouped or on an all-or-none basis and to reject any or all bids and waive any informalities.

- 1) **Prices:** Unless otherwise specified in the solicitation, bid prices shall be complete, including transportation and handling prepaid by the bidder to destination - NSU, Thibodaux, LA. Bids other than FOB destination may be rejected. Bid prices should be quoted in the unit of measure stated. Bid prices shall be firm for a minimum of thirty (30) calendar days, unless otherwise specified by NSU in the solicitation document.
- 2) **Payment Terms:** Cash discounts for less than 30 days may be offered, but will not be considered in determining awards. Bids containing "payment in advance" or "COD" requirements may be rejected. Payment is to be made within 30 days after receipt of properly executed invoice or delivery, whichever is later.
- 3) **Delivery:** Bids may be rejected if the delivery time indicated is longer than that specified in the solicitation document.
- 4) **Taxes:** Bidder is responsible for including all applicable taxes in the bid price. The University is currently exempt from Louisiana State Sales and Use Taxes, and local parish and city taxes. An exemption certificate for state sales and use tax can be provided upon request.
- 5) **New Products:** Unless specifically called for in the solicitation document, all products for purchase must be new, never previously used, and the current model and/or packaging. No remanufactured, demonstrator, used or irregular product will be considered for purchase unless otherwise specified in the solicitation document. The manufacturer's standard warranty will apply unless otherwise stated in solicitation.
- 6) **Default of Contractor:** Failure to deliver within the time specified in the solicitation document will constitute a default and may cause cancellation of the contract. Where the University has determined the contractor to be in default, the state reserves the right to purchase any or all products or services covered by the contract on the open market and to charge the contractor with cost in excess of the contract price. Until such assessed charges have been paid, no subsequent bid from the defaulting contractor will be considered.
- 7) **Contract Cancellation:** The University shall have the right to cancel any contract, in accordance with Purchasing Rules and Regulations, for cause, including but not limited to, the following: (1) failure of the vendor to deliver within the time specified in the contract; (2) failure of the product or service to meet specifications, conform to sample quality, or to be delivered in good condition; (3) misrepresentation by the contractor; (4) fraud, collusion, conspiracy or other unlawful means of obtaining any contract with the state; (5) conflict of contract provisions with constitutional or statutory provisions of state or federal law; (6) any other breach of contract.
- 8) **Applicable Law:** All contracts shall be construed in accordance with and governed by the laws of the State of Louisiana.
- 9) **Equal Opportunity:** By submitting and signing this bid, bidder agrees that he will not discriminate in the rendering of services to and/or employment of individuals because of race, color, religion, sex, sexual orientation, age, national origin, handicap, disability, veteran status, or any other non-merit factor.
- 10) **Bid Bonds:** If a bid bond is required, a bid bond must be submitted for each separate bid response. The bid bond shall be in an amount equal to 5% of the bid price submitted and alternates, if any. The bid security shall be in a form of a bid bond or certified check, or cashiers check.

(PLEASE NOTE THAT A BID BOND MUST BE SIGNED BY THE AGENT OR ATTORNEY-IN-FACT OF THE SURETY.)

(*) The surety or insurance company furnishing the bid bond shall be currently on the U.S. Department of the Treasury Financial Management Service list of approved bonding companies or by an insurance company that is either domiciled in Louisiana or owned by Louisiana residents and is licensed to write surety bonds.

FOR THIS BID SOLICITATION:

BID BOND REQUIRED: _____ Yes X No

PERFORMANCE AND
PAYMENT BONDS REQUIRED: _____ YES X NO

PURCHASE WILL BE EXECUTED WITH: X Purchase Order Only
_____ Purchase Order and Formal Two Party Contract
_____ Formal Two Party Contract Only

A Member of the University of Louisiana System

**NOTICE TO BIDDERS: ITEMS PURCHASED THAT ARE PRODUCED,
MANUFACTURED, ASSEMBLED, GROWN, OR HARVESTED IN LOUISIANA
ARE SUBJECT TO PREFERENCE LAWS, SEE BELOW.**

SPECIAL CONDITIONS

BID NUMBER: SB01513 BID OPENING: December 04, 2009 at 3:00 PM

In accordance with the Louisiana Revised Statute 39:1595, a preference of 10% may be allowed for products produced, manufactured, grown or assembled in Louisiana of equal quality.

DO YOU CLAIM THIS PREFERENCE? YES _____ NO _____

SPECIFY ITEM NUMBER(S) _____

Specify location within Louisiana where this product is produced, manufactured, grown or assembled:

FAILURE TO SPECIFY ABOVE INFORMATION MAY CAUSE ELIMINATION FROM PREFERENCES.

Bidder shall provide with bid detailed information as to how the item qualifies for this preference.

This preference may be allowed if all of the following conditions are met:

- 1) The cost of such item(s) does not exceed the cost of other items which are manufactured, processed, produced, or assembled outside the state by more than 10%***
- 2) The vendor of such Louisiana items agrees to sell the items at the same price as the lowest bid offered on such items.***
- 3) In cases where more than one bidder offers Louisiana items which are within ten percent of the lowest bid, the bidder offering the lowest bid on Louisiana items is entitled to accept the price of the lowest bid made on such items.***

CONDITIONS OF PURCHASE

The following conditions, unless otherwise stated in the bid document, will apply to all purchase orders:

Merchandise must be accompanied by delivery slip or shipping list showing items shipped or delivered and the purchase order number. THE PURCHASE ORDER NUMBER must appear on all invoices, delivery memoranda, bills of lading packages and correspondence.

The University is not responsible for goods delivered or work done without a written order. No allowance for boxing or crating. Unauthorized quantities in excess of this order will be returned or held subject to shipper's order, expense and risk.

Contractor warrants that the merchandise to be furnished hereunder will be in full conformity with the specifications, drawing or sample and agrees that this warranty shall survive acceptance of the merchandise and that contractor will bear the cost of inspecting rejected merchandise.

All rejected goods will be held at contractor's risk and expense, subject to contractor's prompt advice as to disposition. Unless otherwise arranged, all rejected goods will be returned at contractor's expense.

Contractor will, at its expense defend the University against any claim that any merchandise to be furnished hereunder infringes a patent or copyright in the United States or Puerto Rico, and will pay all costs, damages and attorney's fees that a court finally as a result of such claim.

BID FORM
Nicholls State University
Thibodaux, LA
Procurement of Security Cameras for Beauregard Hall
Page 1 of 1

BASE BID:

- I. AXIS Camera M3014, part #0285-004, Interior Fixed Dome 720P/Drop Ceiling
24 Each @ \$_____ Each = \$_____
- II. AXIS Camera P3344-VE, part # 0325-041, Exterior Fixed Dome 720P/Remote Focus, 12mm Lens
10 Each @ \$_____ Each = \$_____
- III. AXIS Pendant 5502-321 for Axis Model P3344-VE Fixed Dome Camera
10 Each @ \$_____ Each = \$_____
- IV. AXIS Gooseneck 25736 for Exterior - Black
4 Each @ \$_____ Each = \$_____
- TOTAL NET LUMP SUM ITEMS I - IV: = \$_____

ALTERNATE BID ITEMS:

- IA. Axis Camera P3344, part #0326-001m, Interior Fixed Dome 720P/Remote Focus, 6MM Lens
3 Each @ \$_____ Each = \$_____
- IIA. Axis T90A20, part #5013-201, Infrared Illuminator 50-100 degree/92ft range
4 Each @ \$_____ Each = \$_____
- IIIA. Axis T90A21, part #5013-211, Infrared Illuminator 120-180 degree/52 ft range
3 Each @ \$_____ Each = \$_____

NOTE: THIS SOLICITATION IS FOR PROCUREMENT OF THE EQUIPMENT ONLY. NO INSTALLATION REQUIRED. UNIVERISTY STAFF WILL INSTALL ALL EQUIPMENT.

THE UNIVERSITY WILL AWARD THIS BID ON AN ALL OR NONE BASIS. EQUIVALENT PRODUCTS SHALL NOT BE ACCEPTED. BRAND NAME SPECIFIED TO MATCH EXISTING SERVER AND SOFTWARE IN PLACE.

It is the intent of the University, if any alternates are accepted, to accept them in the order in which they are listed on this Bid Form. Determination of the Low Bidder shall be on the basis of the sum of the base bid and the alternates accepted. However, the University shall reserve the right to accept alternates in any order which does not affect determination of the Low Bidder.

ALL ITEM PRICING MUST INCLUDE SHIPPING COSTS FOR DELIVERY TO NICHOLLS STATE UNIVERISTY. NICHOLLS STATE UNIVERSITY IS TAX EXEMPT.

SPECIFICATIONS

PAGE 1 OF 3

I: AXIS Camera M3014, part # 0285-004, Interior Fixed Dome 720P/Drop Ceiling

Quantity Required: 24 Each

- Image Sensor: 1/4" progressive scan CMOS
- Lens – F2.0 fixed iris 3.0mm (a) 2.9mm (b)
- Horizontal Angle of view: 66 degree (a) 80 degree (b)
- Min illumination light sensitivity LUX: 1 – 10,000
- Video Compression: H.264 Motion JPEG MPEG-4 (a)
- Max Video Resolution (pixels): 1280 x 800 (b)
- Frames per second: 30 (HDTV 720p) (b)
- Intelligent Video: Motion detection tampering alarm
- Security: Multi-level passwords IP filtering HTTPS encryption
- Network: IPv4/v6, QoS
- Power over Ethernet (IEEE 802.3af): Class 1
- Other: Recessed mounting

II: AXIS Camera P3344-VE, part # 0325-041, Exterior Fixed Dome 720P/Remote Focus, 12mm Lens

Quantity Required: 10 Each

- Image Sensor: 1/4" progressive scan CMOS
- Lens: Varifocal, DC-Iris, remote focus and zoom 12mm: 3.3-12mm/f1.6
- Horizontal Angle of view: 12mm 20 degree – 70 degree
- Day and night: Automatic
- Max Illumination/light sensitivity: 12mm: 0.4 (color) 0.06 (B/W)
- Video Compression: H.264 Motion JPEG
- Max Video Resolution (pixels): 1280 x 800 HDTV 720P

SPECIFICATIONS

PAGE 2 OF 3

II. Continued:

- Frames per second: 30 (1280x800 HDTV 720P)
- Audio Support: Two-way, half duplex
- Alarm in/outputs: 1/1
- Intelligent Video: Motion detection, Audio detection, Tampering alarm, Remote zoom/focus
- Security: Multilevel passwords, IP filtering, HTTPS encryption, IEEE 802.1X
- Network: IPv4/v6, QoS
- Power over Ethernet (IEEE 802.3af): Class 3
- Outdoor use: Outdoor ready
- Other: Vandal resistant IP66 rating SD/SDHC card slot

IA. Axis P3344, part # 0326-001, Interior Fixed Dome 720P/Remote Focus, 6MM

Quantity Required: 3 Each

- Image Sensor: 1/4" progressive scan CMOS
- Lens: Varifocal, DC-Iris, remote focus and zoom 6mm: 2.5-6mm/f1.4
- Horizontal Angle of view: 6mm 40 degree – 87 degree
- Day and night: Automatic
- Max Illumination/light sensitivity: 6mm: 0.3 (color) 0.05 (B/W)
- Video Compression: H.264 Motion JPEG
- Max Video Resolution (pixels): 1280 x 800 HDTV 720P
- Frames per second: 30 (1280x800 HDTV 720P)
- Audio Support Two-way, half duplex built in mic
- Alarm in/outputs: 1/1
- Intelligent Video: Motion detection, Audio detection, Tampering alarm, Remote zoom/focus

SPECIFICATIONS
PAGE 3 OF 3

I A Continued:

- Security: Multilevel passwords, IP filtering, HTTPS encryption, IEEE 802.1X
- Network: IPv4/v6, QoS
- Power over Ethernet (IEEE 802.3af): Class 2
- Other: Tamper Resistant, Vandal resistant SD/SDHC card slot